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**WANGARATTA NETBALL ASSOCIATION INC.**

**Incorporation Registration No. A0004413M**

# **BYLAWS**

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**EFFECTIVE FROM: 24<sup>TH</sup> FEBRUARY 2020**

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## DEFINITIONS

“**Constitution**” means the constitution of the Association. It may otherwise be referred to as the Rules of Incorporation.

“**Bylaws**” are additional rules which apply to members which generally deal with internal and administrative matters. The Bylaws are made under the Constitution.

## BYLAWS

These Bylaws are the rules governing the internal affairs of the Association. They are the operating procedures that determine the conduct and direction of the organisation.

### 1. ALTERATIONS AND AMENDMENTS

- 1.1 Notice of alterations and amendments to the Bylaws to be lodged in writing with the Association Secretary thirty (30) days prior to the Annual General meeting or a Special General Meeting.
- 1.2 Members to receive a copy of any proposed alterations and amendments to the Bylaws at least twenty one (21) days prior to the Annual General Meeting or a Special General Meeting.

### 2. GENERAL MEETINGS

- 2.1 Executive and Committee members are entitled to one Vote.
- 2.2 The President shall have the deciding vote when necessary.

### 3. CORRESPONDENCE

- 3.1 All correspondence must be in writing from the teams to the Association Secretary.
- 3.2 All correspondence from the Association will be addressed to the authorised person by email or letter.

### 4. FINANCES

#### 4.1 Fees

- (a) The Committee shall set fees annually at the Annual General Meeting.
- (b) The fees shall be calculated to cover the costs of
  - (i) Team entry
  - (ii) Netball Victoria membership fee
  - (iii) Venue hire
  - (iv) Equipment
  - (v) Umpiring costs
  - (vi) Trophies, Badges and Awards
  - (vii) Administration costs
- (c) Players, Coaches, Umpires must pay appropriate fees before she/he takes the court.  
**Penalty:** Non-financial players are not permitted to take the court.
- (d) Deed of Arrangement – This agreement is made between the parties with the object of allowing financially disadvantaged netball players to make registration payment in weekly instalments without penalty to the team for which they play in accordance with the Deed of Arrangement.
- (e) Any individual with outstanding debt to the Association shall not be permitted to take the court for a Team under any competition governed by the Association until the outstanding debt is paid.

#### 4.2 Reimbursements / Payments

- (a) The Committee members shall be entitled to claim expenses incurred whilst acting in an official capacity for the Association. Receipts must be supplied.
- (b) Umpires will be paid weekly at a rate as determined at the Association's Annual General Meeting. Proof of current badge status MUST be supplied - Refer to WNA Umpire Policy for additional information.

#### 5. INFORMATION TO TEAMS (OR MEMBERS)

5.1 The Association shall provide the following information in writing to all Clubs, Schools, Football Netball Leagues and other interested organisations prior to the start of the season

- (a) Association contact details.
- (b) Association venue address.
- (c) Due date and amount of all fees and levies that are to be paid for the season, including Registration fees, Court fees, Netball Victoria fees and any other fees that may be deemed necessary for that season.
- (d) Access to Association Rules of Incorporation and Bylaws available for viewing on Association website.
- (e) Association calendar of events, including competition dates, coaching, umpiring and other courses, General meeting dates and dates of significance.

#### 6. REGISTRATION

##### 6.1 Team - Senior and Junior Competitions

- (a) The Committee shall nominate a Registration date for each season that shall be at least two (2) weeks prior to the start of the competition.
- (b) Teams wishing to register must:
  - (i) Complete the appropriate official competition Team Registration form with all required information and lodge at registration day.
  - (ii) Complete current online registration form for each player, coach & umpire in team. Teams in the Saturday Junior Competition must provide and register a team umpire.
  - (iii) The team can register at least one (1) but no more than three (3) umpires.
  - (iv) Umpires in the 8:30 Junior time slot must be competent/experienced, and MUST be non-Junior Competition players.
  - (v) Attend the Association Registration day.
  - (vi) Pay all Netball Victoria and Wangaratta Netball Association membership fees as determined by the Committee.

##### **Penalty:**

- i. Any team playing an unregistered player or player from another team shall result in the loss of four (4) premiership points win or lose.
- And***
- ii. Should a team win a match with a non-registered player the premiership points are forfeited to the opposing team (unless under Bylaw 13.9).
  - iii. Any team who does not supply an umpire shall automatically forfeit that game.
- (c) All members shall have access to the WNA website which shall contain:
    - (i) Association Constitution
    - (ii) Association Bylaws
    - (iii) Information regarding any meetings or other requirements of the Association
    - (iv) Association calendar
    - (v) Codes of Conduct
    - (vi) Netball Victoria Cyber Safety Policy

- (vii) Netball Victoria Competition Regulation
- (viii) Netball Australia Member Protection Policy
- (d) Subsequent to pre-season registration, a player may be added to Team Registration form by completing online form and payment of the appropriate membership fees as per Bylaw 6.1(b)(v).
- (e) The Committee reserves the right to change or modify any team names.

## **6.2 NetSetGO Program**

- (a) The Committee shall nominate a Team Registration date each season that shall be at least two (2) weeks prior to the start of the competition.
- (b) Registered NetSetGO players cannot participate in Junior Competition.
- (c) Players wishing to register must:
  - 5-7 years Tier 1** (individual registration required)
    - (i) Complete online Registration Form and pay all Netball Victoria fees & Wangaratta Netball Association membership fees as determined by the committee
  - 8-10 years Tier 2** (Team registration required)
    - (i) Complete Team Registration Form
    - (ii) Complete online Registration Form and pay all Netball Victoria fees & Wangaratta Netball Association membership fees as determined by the committee
    - (iii) Attend the Association Registration day
- (d) The Committee reserves the right to change or modify any team names.

## **7. NETBALL VICTORIA MEMBERSHIP**

- 7.1** Netball Victoria membership fee is set annually by the Victorian Netball Association Inc.
- 7.2** All players, coaches and umpires participating in an Association competition or program must be a current Netball Victoria member.
- 7.3** No player or umpire will be permitted to take the court without Netball Victoria membership.
- 7.4** Netball Victoria “Off the Court” membership available for Volunteers, Parents and Spectators. WNA will pay the “Off the Court” membership for applicable Committee members and Rep Team Managers.
- 7.5** Single Game Vouchers may be used.
  - (a) A player must purchase a Single Game Voucher online from Mynetball prior to taking the court for a team and this voucher must be used on the same day.
  - (b) A Single Game Voucher may be used by the player for one game only and is valid for 48 hours only.
  - (c) A maximum number of four (4) Single Game Vouchers per competition may be purchased by a player before the player must become a WNA member for that competition.
  - (d) Players using a Single Game Voucher may only play one game per day.

## **8. AGE REQUIREMENTS**

- 8.1** Participant age is determined as at 31<sup>st</sup> December of that year. Especially Bylaw 8.9 b (i) must also be applied
- 8.2** Teams are trusted to obtain and provide correct dates of birth.
- 8.3** Players aged 5-7 years will participate in NetSetGO Tier 1 Foundation (Prep), Grade 1 & Grade 2.
- 8.4** Players aged 8-10 will participate in NetSetGO Tier 2 Grade 3 & Grade 4.
- 8.5** Players in Junior competition must be 17 years of age or under as at 31 December in the current year.

- 8.6 Minimum age requirements are: players are not eligible to play below their age group. Written application may be made to the Association for an exemption in certain circumstances.
- 8.7 Any female player turning 13 years of age in the current year is eligible to play in Wednesday Night Competition.
- 8.8 U13 Rep players will be permitted to play as a team in the Autumn Wednesday Night Competition as part of the WNA Rep Training Program.

8.9 Mixed Netball

Boys Participation in Junior Competition

- (a) 11 & Under Competition – Eligible boys participate unrestricted.
- (b) 13 & Under Competition
- (i) Males who are 13 years of age (and older) are not permitted to participate in a female competition. To avoid any doubt:
- a. Males must be less than 13 years of age as at the first day of the competition or season; and
- b. Males that turn 13 during that competition or season are permitted to participate for the duration of that competition or season.
- (ii) It shall not be necessary for a boy player to be opposed to a boy player
- (iii) Male players under 13 years of age shall have no restrictions applied on the basis of gender.

Mixed Competition

- (a) The Committee shall determine if the minimum number of males in a team is zero, one or two; and
- (b) A mixed team must only have a maximum on 3 males on court at the one time; and
- (c) A mixed team must only have up to one male in each third on court at the one time. For the avoidance of doubt this means:
- a. One male is permitted in the defence third occupying the position of Goal Defence or Goal Keeper, and
- b. One male is permitted in the mid third occupying the position of Centre, Wing Defence or Wing Attack, and
- c. One male is permitted in the goal third occupying the position of Goal Attack or Goal Shooter.
- (d) It shall not be necessary for a male player to be opposed to a male player.

9. **INCLUSIVE ENVIRONMENTS**

- 9.1 The Association is committed to providing a safe, fair & inclusive sporting environment where all people can contribute and participate.
- 9.2 The Association supports participation in netball on the basis of the gender with which a person identifies. If issues arise WNA will seek advice on the application of the applicable Victorian discrimination laws for the particular circumstances.
- 9.3 The Association will conduct cultural awareness training & inclusive workshops to ensure your team is providing a welcoming environment and creating awareness around cultural views and barriers.
- 9.4 All competitions will be clearly labelled in regard to age group and gender. This includes additional references to all genders that are permitted to play. All competition labelling will be clear and transparent.
- 9.5 The Association will allow for modifications where necessary.
- 9.6 Think ability not disability.

## 10. GRADING

- 10.1 The Committee shall nominate a 'Grading Committee' to grade all competitions.
- 10.2 The Grading Committee will evaluate, grade and re-grade all teams.
- 10.3 The Committee reserves the right to reject any team applying for entry to the competition.
- 10.4 Re-grading may occur at any time within the first 2-4 weeks of any season. Where there is an obvious discrepancy after this time, the Committee may make the necessary changes.
- 10.5 All requests from Teams will be considered by the Committee.
- 10.6 The Committee will be the ultimate adjudicator of all grading decisions.
- 10.7 All sections are graded by ability and age.
- 10.8 If a team is re-graded, premiership points and goals for and against will be transferred into the new section.

## 11. DRESS CODE

### 11.1 Players

- (a) Each Team must register its uniform on Team Registration form.
- (b) The Association must approve all Team uniform colours and designs.
- (c) Teams must notify the Association in writing of any proposed changes to their uniform.
- (d) All players must wear positional bibs provided by the Team. Office has some sets if team colours clash.
- (e) All players shall wear a uniform of the same design and colour. This may include:
  - (i) Skirt/shorts, polo shirt or t-shirt and sports briefs which may not be longer than the skirt or dress
  - (ii) Bodysuit and skirt/shorts
  - (iii) Lycra Netball dress
  - (iv) Shorts must be suitable for sport with no buckles or pockets
  - (v) Bike pants/leggings/tracksuit pants worn underneath playing uniform will be permitted for medical, cultural or religious reasons or in wet/cold weather conditions. Bike pants must not be below skirt length. Pant or legging colour must be of the same colour as team skirt or dress or black.
  - (vi) Only long sleeve top in flesh or team shirt colour can be worn during play on cold days under uniform polo shirt or t-shirt.
  - (vii) Appropriate sports footwear must be worn. Footwear needs to provide stability required for quick directional changes
  - (viii) Socks should be worn
  - (ix) Netball or medical approved gloves approved by the Committee may be worn (medical certificate MUST be provided). Approved hats may be worn whenever practical
- (f) NetSetGO players may wear tracksuit pants or leggings
  - (i) Pants or legging colour must be the Team skirt colour or black or navy.
  - (ii) Leggings with lace and/or adornments will not be allowed
- (g) Fingernails and jewelry to be checked before the game.
  - (i) No jewelry or body piercing may be worn as per Netball Australia's Official Rule Book other than Medical Alert bracelets and wedding bands (Must be flat band) which MUST be taped
  - (ii) Taping of any other jewelry or adornments is not permitted

### 11.2 Sponsorship on uniforms

- (a) The sponsor name and logo may only appear once on each article of the playing uniform.





- (b) The maximum size of sponsor logo on positional bibs is 13cm x 3cm and it needs to be placed at the top of the positional bib.
- (c) The maximum size for sponsor logos for dresses is 25cm x 7cm.

### 11.3 Religious/Cultural Beliefs

- (a) The wearing of traditional Muslim headscarf. Headscarves can be tied but not be fastened with any pins or sharp objects. Headscarves must be in accordance with the team colours.
- (b) The wearing of leggings or tracksuit pants to cover the legs must be the same colour as skirt or dress or black.
- (c) The wearing of a long sleeve top to cover the arms must be the same colour as polo shirt or t-shirt.

**Penalty:** Players will not be permitted to take the court unless they are in full uniform, removed incorrect/offending item or unless they have Committee approval due to unforeseen circumstances.

### 11.4 Umpires

- (a) Shall wear clothes that are white in colour or a specific association vest. Suitable footwear shall be worn.

### 11.5 Representative Squad

- (a) The Association representative squad uniform is an Aqua, White and Black netball dress with white socks.
- (b) All representative squad uniform items must be purchased through the Association authorized outlet to maintain consistency.
- (c) Players will not be permitted to take to the court unless they are in full uniform.
- (d) An Association Representative player is responsible for replacement of uniform should loss or damage occur this includes unauthorized alteration.
- (e) Other teams in the Association may not adopt Association colours.

## 12. CLEARANCES

- 12.1 A clearance is required if a player wishes to transfer to another Team during the current season.
- 12.2 No player will be granted more than one (1) clearance per season.
- 12.3 A clearance will not be granted after the half way mark of the season.
- 12.4 Players who owe outstanding playing fees or are in possession of Team property (uniform, equipment) will not be granted a clearance.
- 12.5 A player must complete all details on the top section of the Clearance form and send to the Association Secretary.
- 12.6 The Association will forward the clearance request to the existing Team for approval.
- 12.7 The existing Team has seven (7) days to contest the clearance or the Association will automatically clear the player to the new Team.
- 12.8 If the Team refuses to clear the player, the existing team MUST provide just cause for refusal, the Association may at its discretion clear the player, the Association will write to the player advising the reason why and forward a copy to both Teams.
- 12.9 If the clearance is approved, the player will then receive a letter advising that the clearance has been approved and copy is forwarded to both Teams.
- 12.10 A player must have received notification in writing from the Association before playing for a new Team.

**Penalty:** Loss of Four (4) premiership points for the new Team

12.11 Any dispute arising from clearance restrictions will be dealt with according to the grievance procedure outlined in the Association Constitution.

### 13. CONDUCT OF GAMES

13.1 The Association adheres by the rules as stated in Netball Australia's Official Rule Book, as well as Netball Victoria's regulations. NetSetGO programs will play under modified rules with no scores recorded or finals.

13.2 Timing will be operated by a central timekeeper.

13.3 Timing:

- 4 x 10 minute quarters. Change ends after each quarter. ( $\frac{1}{4}$ ,  $\frac{3}{4}$  time – 2 minute break) ( $\frac{1}{2}$  time -3 minute break)
- At commencement of game and the end of an interval, the umpires will be notified when there are thirty (30) seconds and ten (10) seconds remaining prior to the start of the game in accordance Netball Australia's Official Rule Book
- Matches may be played on occasions for umpire testing for allocated time required by Netball Victoria and breaks will be as above. Teams involved will be notified prior to the game.

13.4 As games are centrally timed there will be no injury time. A game may be stopped by the umpires in extenuating circumstances to ensure a safe playing area is maintained or relocated to another court at the umpires' discretion.

13.5 Blood Policy (centrally timed with no injury time)

- (a) The game is stopped - the clock is not stopped (in the event of extra time periods, the clock shall stop)
- (b) Player leaves the court - substitution rules apply (as per the Official Rules of Netball)
- (c) Play is resumed
- (d) If games are centrally timed there will be no 'injury time'. However, matches may be stopped by the umpires at their discretion at any stage as considered appropriate to ensure the safety of players and maintain a safe playing area.

13.6 In NetSetGO games the umpires should use their own discretion when allowing a player to return to the game. This applies to players arriving late as well as players who have left the game for injury or under the blood policy.

13.7 Draw will be arranged for all competitions indicating courts and times.

13.8 Should any team disband during the season, players from the disbanded team may apply in writing to the Committee to register with another team if approved games already played will count towards finals eligibility.

13.9 In Junior Competition if a team has six (6) or less players, **and** both coaches are in agreeance, that team may 'borrow' player/s from the opposition team for the duration of the game.

- (a) This player shall be known as a 'Relief Player' for the duration of the game.
- (b) The Relief Player **MUST** only play for the opposition team.
- (c) The Relief Player **MUST** be given the opportunity to play a full game for the opposition team.
- (d) The Relief Player must be listed on score sheet under the opposition teams players names with '(RP)' alongside their name.
- (e) Players are only permitted to be Relief Player three (3) times per competition.
- (f) Games played as a Relief Player shall contribute to finals eligibility for the players registered team.

13.10 No player is permitted to play for more than 1 team per competition round.

### 14. SCORING



- 14.1** Wangaratta Netball Association will provide the Official Score sheet.
- 14.2** Each team must provide a non-participating scorer for all games.
- 14.3** The scorers must stand together for the duration of the game on the sideline level with the centre circle.
- 14.4** One (1) official score sheet will be used for each game. This Score sheet will list the complete names (both given and surname) of all players intending to take the court prior to commencement of play. This Score sheet shall indicate the game score. A record of centre passes must also be kept and provided if requested by an umpire.
- 14.5** At the game conclusion, to indicate their satisfaction that the information on the official score sheet is correct, the official score sheet is to be signed by;
- (a) The captains of both competing teams
  - (b) The officiating umpires only sign the score sheet to state they have officiated the game not to confirm accuracy of any details.
- 14.6** The captain of the winning team shall forward the score sheet to the committee member on duty at the completion of the match.
- 14.7** If a scorer or team believes the score sheet is incorrect, they should not sign it and follow procedures below.
- (a) Team representative should notify the control room immediately upon discovering an issue with score sheet and the relevant competition Coordinator shall record issue on score sheet.
- 14.8** A team wishing to protest must:
- (a) Not sign the Official Score sheet and immediately notify the Competition Coordinator or in their absence a Committee Member of the intention to protest.
  - (b) Lodge the protest in writing with the Association Secretary within 48 hours of the game being played.
- 14.9** The Committee will advise the result of the protest and this decision shall be final.

**15. PROGRESSIVE LADDERS**

- 15.1** A weekly ladder will be displayed on the Associations Facebook page and website after the re-grading period.
- 15.2** Premiership points are recorded during the season as follows:
- (a) 4 points for a win or bye
  - (b) 2 points for a draw or cancellation
  - (c) 0 points for a loss, forfeit or abandonment

**16. FINALS**

- 16.1** Finals will be played at the conclusion of the rounds in each section, except in NetSetGO.
- 16.2** A four-team finals series will be played unless Teams are notified otherwise.
- 16.3** The number of points gained during the season shall determine teams qualifying for finals. In the event of teams being equal on points, positions shall be determined by the percentage of goals scored for and against. In the event of teams being equal on percentage, positions shall be determined by the greater number of goals scored for.
- 16.4** Players must play at least five (5) games with their registered team throughout the season to be eligible to participate in the final series.
- (a) Single Game Vouchers do not contribute to finals eligibility for any Competition.
- 16.5** Teams playing an ineligible player during finals will forfeit the game.
- 16.6** The rules listed in Conduct of Games apply for finals. The starting time of finals games may alter slightly.

- 16.7** If a final does not reach half time as per Rule 9.3 (iii) of the Official Rules of Netball, the ladder position will stand or where possible games may be re-scheduled.
- 16.8** Drawn games refer to Rule 4.2 of the Official Rules of Netball for the procedure for extra time where a winner is required.
- (a) The duration of extra time shall be based on the length of the quarters:
- (i) A two (2) minute interval at the end of full time. Substitutions/positional changes may be made.
- (ii) Teams will play 2 x three (3) minute halves with a change of ends with a one (1) minute break in between. Substitutions/positional changes may be made.
- (iii) If the game is still a draw, play will continue without stopping until one team has a two (2) goal advantage. No substitutions/positional changes may be made.
- 16.9** The Committee will determine awards for premiers and runners-up.

## **17. FORFEITS**

- 17.1** In the event that a team forfeits prior to the game clock starting, games shall only be awarded to players of the non-offending team. No games shall be awarded to players of the offending team.
- 17.2** In the event of a team forfeiting three (3) matches the team shall show cause to the Committee why it should not be disqualified.
- 17.3** If a team is disqualified from the competition then the game shall be shown as a forfeit on the draw for the rest of that competition.
- 17.4** A forfeit may result in that Team being excluded entry into future competitions.
- 17.5** Non offending teams shall have 10 goals awarded to their percentage, offending teams shall have 10 goals awarded against their percentage.
- 17.6** In the event that a team forfeits a Grand Final,
- (a) The Competition Coordinator must be given no less than 48 hours notification of intention to forfeit a Grand Final.
- (b) The 'winning' team has the option of accepting the forfeit or playing the Preliminary Final losing team.
- (c) Teams that forfeit a Grand Final shall not receive a trophy or medallion.

## **18. CANCELLATIONS**

- 18.1** When games are cancelled on account of a total strike (e.g. power, or situation created by a prolonged petrol strike), weather or some other cause, both teams will be credited with two (2) points and the competition will continue as per the fixture.
- 18.2** Four (4) points can only be awarded for fully completed games.
- 18.3** Any cancellation of games shall override a forfeit.
- 18.4** If matches are cancelled before the completion of any round the scores stand for those matches and all teams in all other rounds receive two points each.
- 18.5** In the event that a game is cancelled due to weather, a maximum of twelve players for each team can be deemed to have participated in the game.
- 18.6** Should circumstances occur in which successive rounds need to be cancelled, the Committee will consider the position and determine a suitable course of action.

**19. SELECTION OF REPRESENTATIVE TEAMS**

- 19.1** Coaches and Representative Team Coordinator to be selected yearly by Committee.
- 19.2** The Representative Team Coordinator will organise the representative squad selection trials.
- 19.3** Selection trials will be conducted under the following conditions:
- (a) Players are advised of the date, time and place where selection trials are to be held.
  - (b) Notice of selection trials must be advertised at least ten (10) days prior to the date of the trials.
  - (c) Players must attend at least two (2) of three (3) selections trials to be considered.
  - (d) Selected players shall hold themselves at the disposal of the committee for the current season.
  - (e) To be eligible to play in a Wangaratta Netball Association Representative team players must play regularly in a competition during the current year run by the Association.
- 19.4** Team Selection Panels
- (a) A Team Selection Panel of at least five (5), including the coach, shall be chosen by the Committee and should not include the nominated Team Coach where there is a conflict of interest.
  - (b) Selectors may be appointed to more than one panel.
- 19.5** Players shall be notified, in writing, of their selection for a representative squad within fourteen (14) days of the completion of selection trials.
- 19.6** The selector's decision shall be final.
- 19.7** The Representative Team Coordinator in conjunction with coaches may at any time replace selected player or players who fail to fulfil their obligations, or who become unfit for contest.
- 19.8** No team shall represent the Wangaratta Netball Association unless accompanied by officials approved by the Committee.

**20. REPRESENTATIVE TEAM OFFICIALS**

- 20.1** Team Managers will be appointed by Representative Team Coordinator.
- 20.2** All Team Officials must be registered members of Wangaratta Netball Association and MUST provide a current Working with Children's Check if over 18 years of age.
- 20.3** The Team Officials shall consist of
- (a) Coaches
    - (i) A coach shall be appointed for each selected team.
    - (ii) A call for applications to coach shall be made no later than one month prior to trials.
    - (iii) Applications must be in writing stating the applicant's qualifications and experience.
    - (iv) All coaches must have a Foundation Coaching Level Accreditation as a minimum.
  - (b) Team Managers
    - (i) A team manager shall be appointed for each selected team.
  - (c) Scorer
    - (i) A Scorer shall be appointed for each selected team.
  - (d) Umpires
    - (i) An umpire shall be appointed for each selected team.
    - (ii) All umpires must at minimum have completed the online theory exam and have attended the Introduction to Umpiring Workshop.
  - (e) Captain & Vice-Captain

## **21. AWARDS**

- (a) All Grand Finalists will receive an award at the discretion of the Committee.
- (b) Presentations will take place at the completion of the Finals matches.

### **21.1 Life Membership**

- (a) Any member of the Wangaratta Netball Association Inc. may nominate another member they deem worthy of Life Membership. This is to be in writing and given personally to the President. In the case that the president is the member concerned then it is then given to the Secretary.
- (b) Nominees must have served on the committee of Wangaratta Netball Association for a minimum of 10 years to be eligible for consideration of Life Membership.
- (c) Nominations for Life Membership must be voted on at an Extra Ordinary Committee meeting and be kept anonymous from the person concerned.
- (d) Life members shall receive a Life membership badge and shall have the same privileges as delegates.

## **22. FUNDRAISING**

**22.1** The Association shall conduct fundraising activities at their discretion.

**22.2** Individual representative teams must seek approval from the Committee for any individual fundraising activities. Teams must apply in writing at least four weeks prior to the event, providing details of and rationale for the fundraising activity. Information as to how the activity will be organised, including risk management and safety measures if relevant must be provided.

**22.3** All members are required to support the fundraising activities.

## **23. COURSES, SEMINARS & OTHER OPPORTUNITIES**

**23.1** The Association shall provide notification of opportunities for all members to improve their skills by attending courses, seminars and other personal development activities.

**23.2** The Association shall encourage and support both physically and financially members who wish to attend appropriate courses, seminars and other personal development activities. All requests to be referred in writing to Committee for approval.

## **24. ACCREDITATION**

**24.1** The Association shall ensure that all officials have current appropriate minimum qualifications.

**24.2** Where minimum qualifications/accreditation standards are not met, the Association shall encourage and support the member/s to achieve the minimum standards.

## **25. RISK MANAGEMENT**

### **25.1 Injury Reporting**

- (a) All Teams are responsible for reporting all injuries at the discretion of the injured player (or players' guardian for players under 18) on the Injury Reporting Form located in Clubrooms.
- (b) All players in an Association representative team are responsible for recording all injuries at the discretion of the injured player (or players' guardian for players under 18) in the Injury Reporting Book at the tournament venue.

### **25.2 Child Safety in Netball**

- (a) The Association and all teams are responsible for the observance, promotion, enforcement and monitoring of the Child Safety In Netball Policy and Code of Conduct.
- (b) The Association and all teams are responsible for the management and administration of the application of the Netball Victoria Working with Children Check Regulation.

### **25.3**     Game Day Checklist

- (a)     A Game Day Checklist must be completed prior to all Association competitions, tournaments, games, programs and training.
- (b)     Any hazards identified will be
  - (i)     Documented
  - (ii)    Rectified if possible
  - (iii)   Reported to the appropriate agency (local council, reserve committee) if major repair is required

### **25.4**     Pregnancy

As per Netball Australia Member Protection Policy

### **25.5**     First Aid

WNA recommends seeking professional medical advice for all injuries

- (a)     The Wangaratta Netball Association does not provide a First Aid Kit.
- (b)     Each Team is responsible for supplying a basic First Aid Kit to assist with minor injuries.
- (c)     Ice packs are available from Canteen.
- (d)     Players will have access to local medical facilities and hospital.
- (e)     The Association will ensure that a qualified first aider is present at annual Tournament.

### **25.6**     Emergency procedures

In the event of any member of Wangaratta Netball Association or person acting in an official capacity being injured and requiring an ambulance to be transported to hospital, such person is responsible for any fees incurred.

### **25.7**     Weather

In the case of extreme weather conditions the Association shall refer to the WNA Adverse Weather Policy.

### **25.8**     Smoke Free

- (a)     The Association adopts a smoke free policy.
- (b)     Smoking is banned within 10 meters of an outdoor public sporting venue during organised underage sporting events and training sessions.

### **25.9**     Sun Protection

The Association will adopt a sun smart policy as prescribed by the Cancer Council Victoria.

### **25.10**    Codes of Behaviour

The Association will adopt Codes of Behaviour as prescribed in the Netball Australia Member Protection Policy and Netball Victoria Codes of Conduct. All participants attending Wangaratta Netball Association events are bound by these Codes.

### **25.11**    Drug & Alcohol Policy

The Association does not support the use of performance enhancing substances and views any such use as detrimental to the player, the sport of netball and the spirit of the game.

WNA is a Drug and Alcohol Free Venue and any persons suspected of being under the influence of drugs or alcohol shall be asked to vacate the area.

### **25.12**    Netball Australia and Netball Victoria Policies

The Association will adopt all codes, policies, procedures and regulations from Netball Australia and Netball Victoria as amended from time to time.

**26. DISPUTE RESOLUTION**

- 26.1** Where a member breaches a Bylaw, and that Bylaw prescribes a penalty for such breach, then the Committee may impose such penalty. For any other breach of the Bylaws, the Committee will impose any other penalty it sees fit in accordance with these Bylaws and the Constitution.
- 26.2** Any member who does not agree with a penalty or action of the Committee made under this Bylaw, may advise the Committee within two (2) Business days following the penalty or decision being made. The Committee may then:
- (i) Discuss the issue with the relevant party and make a decision regarding the matter. The Committee shall inform the party/ies involved of their decision either verbally or in writing; or
  - (ii) Have an informal meeting with the relevant party/ies in order to discuss and resolve the dispute.
  - (iii) Any penalty imposed under Bylaw 26.2 is final.

**27. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE**

Where these Bylaws are silent, a decision can be made by the Committee that ensures the integrity of the Association is maintained at all times.

The Committee may in using its reasonable discretion, in exceptional or extenuating circumstances, alter, vary or waive the requirements set out in these Bylaws relating to the Association.

**28. INDEMNITY**

Except where provided or required by law and such cannot be excluded, the Association and its respective directors, officers, members, servants or agents are absolved from all liability however arising from injury or damage, however caused, arising whilst participating as a member.